Instructions: This form is to be submitted by a current student to drop a course(s) for their schedule after the published census date. A copy of your photo ID must be submitted with this form. Your University student ID begins with the letter “A” and is followed by numerals. NOTE: If you want to drop ALL courses from your schedule, you will need to submit a Withdrawal Authorization Form. Dropping a course(s) courses may affect financial assistance. For more information, contact the Office of Student Financial Assistance.

The Six-Drop Rule
The state of Texas has enacted a statute that applies to students who enroll in public institutions of higher education as first-time freshman in Fall 2007 or later. Under section 51.907 of the Texas Higher Education Code, “an institution of higher education may not permit a student to drop more than six courses including any course a transfer student has dropped at another institution of higher education.” Any courses a student drops after the published census date is counted toward this six course limit unless specifically identified as being exempt.

TO BE COMPLETED BY THE STUDENT – Please print clearly to allow for correct procession.

Student ID: ___________________________          Student’s name: __________________________________________

Please indicate which term (semester and year) you want to drop a course or courses from:

___ Spring     ___ Maymester     ___ Summer I     ___ Summer II     ___ Fall     Year: _______

Please indicate your current student classification:  ☐ Undergraduate  ☐ Graduate  ☐ Doctoral

Please list the CRN/Course Call Number (including section) in the spaces provided.

1.___________________________________________________________________________________
2.___________________________________________________________________________________
3.___________________________________________________________________________________
4.___________________________________________________________________________________
5.__________________________________________________________________________________

Reason(s) for Dropping Course(s)/Withdrawal from the University (Check all the apply)

☐ Family Responsibilities/Issues
☐ Work Conflict/Issues
☐ Health Issues (Self/Family)
☐ Financial Need Issues
☐ Transportation Issues
☐ Disability Related Accessibility Issues
☐ Change in Degree Plan/Track
☐ To Lighten Academic Course Load
☐ Courses Not Needed for Degree Plan
☐ The Course Does Not Hold My Interest
☐ Issues with Instructor
☐ Recommended by Instructor
☐ Issues with Potential Final Grade
☐ Taking/Took this (or similar) Courses Elsewhere
☐ Transferring to a Different University
☐ Decided to Take a Break from Classes
☐ Decided Not to Continue My Education at this Time
☐ None of the Above

Please rate your overall experience within your degree.________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

I would like to request that the courses listed above be dropped from my schedule:

_____________________________________________________________________________________

_____________________________________________________________________________________

__________________________________________  ________________________________
Student’s Signature                      Date

Submit form by postage mail:
Texas A&M University-Corpus Christi
Office of the Registrar
6300 Ocean Drive, Unit 5774
Corpus Christi, Texas 78412

By Fax: 361.825.5887
Re: Course Drop

In Person:
Registrar’s Office
1st floor, Student Services Center (Round Building)
Due to stringent security issues, any course drop forms submitted via e-mail will not be processed.

To check on the processing status of your form, contact the Office of the Registrar by phone at 361.825.7024 or by e-mail at registrar@tamucc.edu

For Registrar’s Office Use Only

Processed by: ___________________________          Date: ___________________________