



**Texas A&M University-Corpus Christi Office
of the University Registrar
Enrollment Certification Request Form**

Instructions: This form is to be used by the student to certify their enrollment, obtain a letter of good academic standing, or letter of intent to enroll.

I would like to request the following documentation (check one and indicate term):

- Certification of Enrollment
- Letter of Good Standing
- Letter of Intent

Spring Summer I Summer II Fall Year: _____

Student A#: _____

Student Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone number: _____

DELIVERY PREFERENCES (check one)

- I will pick up document(s)
- Mail document(s)
- Fax document(s)
- Email document(s)

Address/Fax/Email (Include name):

 Student's Signature

 Date

For the Registrar's Office Use Only

Processed by: _____	Date: _____
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Please attach a copy of your photo ID to this form upon submission.